

# Penn State Smeal MBA

Corporate Connections. Career Results.



Over the past several weeks you received details and information to prepare you for your MBA career, arrival in State College, and return to school. We know there is a lot of information to absorb and process, so please read through this letter thoroughly for some quick reminders of what is most important. Additionally, consult the [Incoming Student Checklist](#) on the Admitted Student Site for a quick reference.

## **IT Handout**

Last week we sent you information regarding completing tasks on our IT handout. Unfortunately, we were unaware that with the new access account system, you would not be able to complete most of the tasks as your access account will not be fully switched to student status until very close to the start of classes. Please complete as much of the IT handout as possible and you can complete the rest once the system finalizes your account. We apologize for this confusion.

## **Laptops**

Students entering the program are required to have their own laptop. It is important that you have a laptop by the time you arrive since laptop orientation and set-up is held on Tuesday, August 11.

**NOTE:** You do not need to bring your laptop on the first day of orientation.

## **Orientation**

Orientation activities are mandatory except those which are specifically listed as optional or designed for a certain audience. There is minimal free time in the schedule so please be ready for a busy two weeks of activities. The current orientation schedule can be found on the [Admitted Students website](#). Please consult it

frequently to see if there have been any significant updates.

After obtaining your temporary parking pass (if needed), please arrive at the Business Building between 8:15 and 9:45 am for check-in and a provided breakfast. Dress is Business Casual. Should you still need to obtain your PSU ID card, you can do so during the lunch hour on the first day of Orientation. You will need a photo ID when obtaining your PSU ID card.

### **Attire**

As you begin to think about packing for school, please note that you will need professional attire for the second week of orientation activities. The information on the Admitted Student Site on [Business Attire](#) is a useful resource. While the site addresses what you should bring in a broader sense it should be helpful as you plan for the first couple of weeks of school.

### **Accounting (ALEKS)**

Many of you have already started or completed the ALEKS preparatory coursework for BA 511 (Financial Accounting). Remember that this requirement from your instructor must be completed by August 14<sup>th</sup> so he can assess your accounting knowledge and level of understanding before starting the course.

### **A note for international students**

You have additional administrative requirements on top of the routine Penn State actions required of the general student population. If you have a Graduate Assistantship, there are even a few more. Your best resource for some of the Penn State requirements is the [Office of Global Programs](#). The most important things for you to do before Orientation are to:

- Get a local bank account established
- Upload your Visa, Passport, and I-20 information into [iStart](#)

As always, contact us if you need any assistance. If you get to State College before Orientation begins, please stop in 220 to see us.

Best Regards,

Ann & Susan