Czech Republic Visa Information

**US Citizens**

Citizens of the **U.S.A., Canada, and Mexico** are not required to have a tourist visa to visit the Czech Republic/Schengen area for a period of **up to 90 days** in the within 6 months period. However, visas are required for stays exceeding 90 days. Furthermore, visas are required for work.

The validity of the passport or travel document has to be at least 90 days from the date of the departure from the Czech Republic.

Nevertheless, the citizens of the fore mentioned countries should be insured health wise in order to enter the Czech Republic/Schengen territory.

**Medical health/travel insurance** that meets the following criteria:

- It is valid throughout the Czech Republic/Schengen territory.
- It is valid during the entire period that you will be in the Czech Republic/Schengen territory.
- The coverage is at least € 30,000 (US $45,000).
- The coverage includes repatriation for medical reasons, urgent medical care and/or emergency treatment in a hospital.

**International Students (China, India, Tourist/Business Short-Term Visa (up to 90 days)**

With a Schengen visa, a visitor may stay up to a maximum of 90 days in the Schengen area within 6 months period. If the visitor used up all the 90 days, he/she has to leave the Schengen area and may only reenter after 3 months of being abroad.

**Important:**
Please note that the duration of stay on the visa will be based upon your airline ticket(s). Hence, if you intend to stay for 1 week, the issued visa will be valid for 1 week.

**WHERE TO APPLY**
As listed by importance, the following rules apply by which you may determine at which office you should apply for the visa:

1. If you intend to visit only one Schengen country, you must apply at the Embassy or Consulate of that particular country.

2. If you intend to visit several Schengen countries, you must apply for a visa at the Embassy or Consulate of the country which is your main destination.

3. If you intend to visit several Schengen countries but do not have a main destination, you should apply for a visa at the Embassy or Consulate of the country which is your first point of entry.
4. If you do not need a visa for the Schengen country which is your main destination or first point of entry, please note that you may require a visa for the other Schengen countries you wish to visit. You should then apply at the Embassy or Consulate of the first Schengen country which requires you to have a visa.

WHO SHOULD APPLY
All visa applications must be made in person, during our business hours Monday through Friday 8:30 a.m. to 11:30 a.m., well in advance at the Embassy or Consulate in whose jurisdiction you reside.

WHEN TO APPLY
Please note that in some cases authorization is required from the competent authorities in the Czech Republic or other Schengen countries. In that case, your application will have to be sent to the Czech Republic. The Immigration Police of the Czech Republic will investigate your application. As this procedure may take considerable time, it is advisable to apply for your visa well in advance. Applications can be submitted a maximum of 3 months before the date of departure.

WHAT TO SUBMIT
Applications must be submitted in person. The following documents should be submitted by each applicant:

1. **Completed visa application form.** This form can be completed and printed online but you have to sign the form in front of the visa officer.

2. **Passport or official travel document** recognized by the Schengen countries with a validity that exceeds the intended stay of the applicant by at least 3 months. Please make sure that the passport has a blank page to affix the visa.

3. **Original Alien Registration Card (Green Card).** If you do not have an alien registration card, a Greencard Stamp in your passport, an Advance Parole, or a valid US Visa must be provided along with a valid I-94 departure record. Students should also submit the original validated I-20, DS-2019 or IAP-66.

4. **One recent passport photograph** of one’s entire face, which shows a clear and exact likeness of the applicant (without sunglasses or head covering, unless it is on account of religious or medical reasons). The photo must be taken against a plain, light background with a good contrast in color or black and white. It must be of clear and good quality and printed on regular photographic paper.

   Children travelling with their parents on their parent’s passport do need their own visa with a photo (free of charge). However, applicants should also submit one recent passport size photograph for every child travelling with them. Please make sure that you have enough pages to affix the visas for you and your child(ren).

5. **Proof that you can proceed to the next country** after you have visited the Schengen countries, i.e. confirmed itinerary / airline reservation or airline ticket and required visa. When you bring a confirmed itinerary / airline reservation at the time of your visa application, the actual airline ticket has to be presented if your visa has been approved. A confirmed airline reservation is acceptable for this purpose.

6. **Proof of sufficient funds** for your intended stay in the Czech Republic, e.g. recent personal bank statement (must show your name and address), travelers checks, etc.

7. **Letter of continued employment** including income statement. If you are self employed, a business license and tax return forms are required.
8. **Proof establishing the purpose of your trip:**

   **When visiting relatives or friends,** please submit an official invitation letter issued and certified by the Immigration Police in the Czech Republic.

   **For tourism,** please submit confirmed hotel reservations, stating the name, address and telephone number of the hotel, including the confirmation number and/or proof of group travel participation, etc.

   **If the purpose of your trip is business,** please present a letter of support from the company concerned in the Czech Republic and a letter from your employer.

9. **Medical health/travel insurance** that meets the following criteria:

   - It is valid throughout the Czech Republic/Schengen territory.
   - It is valid during the entire period that you will be in the Czech Republic/Schengen territory.
   - The coverage is at least € 30,000 (US $45,000).
   - The coverage includes repatriation for medical reasons, urgent medical care and/or emergency treatment in a hospital.

10. **Cash or money order to pay the visa fee** ($76). Personal or business checks and credit cards are NOT accepted. Visa fees vary depending upon the type of visa, duration of stay and the exchange rate between the Czech and US currency. Click [this link](#) to find the correct fee. Visa fees are non-refundable. If your visa is approved, anyone can collect the visa with the coupon you received at the time of application. It is also possible to have the passport with the approved visa sent to your home or business address; please provide a pre-paid, self-addressed, over-night envelope using mail services such as Express Mail, Fedex, UPS or DHL (for future tracking, we suggest keeping the registration number of the envelope). The Embassy does not accept any responsibility for lost or damaged documentation.

**Please note:**
The Consular Department has full authority to evaluate and request more documents than those submitted by the applicant. The applicant is hereby informed that submitting the aforementioned documents does not guarantee automatic issuance of the visa.

**VISA APPLICATION FORM DOWNLOAD**

[Download the form](#). This form can be completed and printed online but you have to sign the form in front of the visa officer.